Catechetical Materials Request Form

Catechist's Name:	
Catechetical Session: A ☐ C ☐	Grade Level: K ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐
Date of Request:	Date materials are needed:

Instructions:

1. Please fill out the space below and submit it to the RF Office.
2. Note:
   - Supplies that must be special ordered need to be requested at least ***two weeks in advance*** of your scheduled class.
   - ***Some requests are contingent on the RF Budget***.
   - Two days advance notice is needed for copies and other supplies (TV, laptop, screen, projector, etc.)
   - Requests may also be made via email: cdayao@saintjohnneumann.org

Thank you!

Requests	
Item	**Quantity**
Additional TEXTBOOKS *(for new students entering your class)*	
Additional pencils	
Additional crayons	
Additional glue sticks	
Additional colored pencils	
COPIES:	